

PLEASE PRINT ALL
INFORMATION REQUESTED
EXCEPT SIGNATURE

Lighthouse Christian Academy

APPLICATION FOR EMPLOYMENT

Complete application and return to School Administrator, Lighthouse Christian Academy, 7200 Robertson Road, Ft. Worth, TX 76135

DATE _____

Name _____
Last First Middle Maiden

Permanent address _____
Number Street City State Zip

Temporary address _____
Number Street City State Zip

Email address _____

How long at this address _____ Years _____ Months Social Security No. _____ - _____ - _____

Home Telephone (_____) _____ Cell Phone (optional) (_____) _____

If under 18, please list age _____

Position applied for :

- Staff/Administration Position Title: _____
- Teaching Position
Preschool: 2s 3s 4s PreK Kindergarten
- Library/Technology/PE/Music
- Teacher's Aide
- Other _____

Days/hours available to work:

No Pref _____ Thur _____
Mon _____ Fri _____
Tue _____ Sat _____
Wed _____ Sun _____

How many hours can you work weekly? _____ Can you work overtime, if needed? _____

Employment desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME TEMPORARY/SEASONAL

If offered a position, what date could you start work? _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	# OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College *				
Graduate School *				
Bus./Trade School *				
Professional School *				

* Please include transcript

Have you ever been convicted of a crime other than a minor traffic violation? Yes No

If yes, please describe details: _____

**PLEASE PRINT ALL
INFORMATION REQUESTED
EXCEPT SIGNATURE**

APPLICATION FOR EMPLOYMENT

Do you have a valid state teaching certificate? Yes No State _____ (please attach)

Do you have a valid ACSI teaching certificate? Yes No (please attach)

Academic minor or second teaching field or certification _____

Please list any specialized training or certifications you have received:

Please list any academic and athletic honors, extra-curricular activities, awards and offices held:

Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

MILITARY SERVICE

Have you ever been in the armed forces? Yes No Branch of service _____

Are you now a member of the national guard? Yes No Branch _____

Specialty _____

Special Awards/Commendations _____

Dates of Service From _____ To _____

Discharge Date _____ Type of Discharge _____

**PLEASE PRINT ALL
INFORMATION REQUESTED
EXCEPT SIGNATURE**

APPLICATION FOR EMPLOYMENT

WORK EXPERIENCE

Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer	Name of last supervisor	Employment dates	Pay or salary
Address - City, State, Zip Code		From To	Start Final
Phone number	Your last job title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
Name of employer	Name of last supervisor	Employment dates	Pay or salary
Address - City, State, Zip Code		From To	Start Final
Phone number	Your Last Job Title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
Please list two professional references that we may contact other than relatives or previous employers:			
Name	Name		
Position	Position		
Company	Company		
Address	Address		
Telephone	Telephone		

**PLEASE PRINT ALL
INFORMATION REQUESTED
EXCEPT SIGNATURE**

APPLICATION FOR EMPLOYMENT

CHRISTIAN SCHOOL PREPARATION AND EXPERIENCE

Have you taken any courses in Christian philosophy of education? Yes No

If yes, please list courses, location taken and dates:

Please list any other courses, location taken and dates, or other religious or biblical training you have received that have helped prepare you for teaching in a Christian School:

What spiritual gifts do you bring to your teaching? _____

What is your philosophy of Christian teaching? _____

Where is your present church membership? _____

In what church activities do you actively and regularly participate? _____

Please list pastoral references that we may contact:

Name	Name
Position	Position
Organization	Organization
Address	Address
Telephone	Telephone

Lighthouse Christian Academy

Doctrinal Beliefs

As a ministry of Lighthouse Fellowship, a United Methodist Community of Faith, Lighthouse Christian Academy is dedicated to teaching biblical truths from a conservative, evangelical perspective. The following statements describe these doctrinal beliefs that we hold as a foundation – not subject to argument.

WE BELIEVE

- **About God** – We understand God expressed in three persons, one of substance, power and eternity; the Father, Son and the Holy Spirit. These three are often referred to as The Trinity. These three are co-equal and are one God. One helpful illustration would be to think of water; it can be found in three forms: liquid, gas and solid. Yet it is the same substance. God – The Father is often referred to as distinguished by the work of Creator.
Genesis 1:1-26; 3:22; Psalms 90:2; Matthew 28:29; I Peter 1:2; II Corinthians 13:14
- **The Son of God, Who was Made Man** – The Son, of one substance with the Father, took man's nature in the womb of the virgin Mary; so that the two natures, that is to say, the God and Mankind, were joined in one person. Jesus truly suffered, was crucified, dead, and buried, to reconcile his Father to us, and to be a sacrifice, not only for original guilt, but also of actual sins of mankind. Christ did truly rise again from the dead, and took again his body, and he ascended into heaven, and there sits until he returns to judge all people at the last day. Jesus' role is often referred to as Redeemer.
Matthew 1:22,23; Isaiah 9:6; John 1:1-5, 14:10-30; Hebrews 4:14,15; I Corinthians 15:3,4; Romans 1:3,4; Acts 1:9-11; I Timothy 6:14,15; Titus 2:13
- **The Holy Spirit** – The Holy Spirit, proceeding from the Father and the Son, is of one substance, majesty and glory with the Father and the Son. He is present in the world to make people aware of their need for Jesus Christ. He provides the Christian with power for living, understanding of special truth, and guidance in doing what is right. He reveals a person's spiritual gift(s) when they are saved. As Christians we seek to live under His daily control. The role of the Spirit is often referred to as Sustainer.
II Corinthians 3:17; John 16:7-13, 14:16, 17; Acts 1:8; I Corinthians 2:12, 3:16; Ephesians 1:13; Galatians 5:25
- **The Teachings of the Bible** – The Holy Scripture contains all teachings necessary for salvation. It was written by human authors under the inspiration of the Holy Spirit. The Bible is the supreme source of truth for Christian beliefs and living.
II Timothy 1:13; 3, 16; II Peter 1:20, 21; Psalms 119: 105, 160, 12:6; Proverbs 30:5
- **About Salvation** – Salvation is God's free gift to us but we must accept it. We can never make up for our sin by self-improvement or good works. Only by trusting in Jesus Christ as God's offer of forgiveness can anyone be saved from sin's penalty. When we turn from self-ruled life and turn to Jesus in faith we are saved. Eternal life begins the moment one receives Jesus Christ into his or her life by faith.
Romans 5:1, 6:23; Ephesians 2: 8,9; John 14:6, 1:12; Titus 3:5; Galatians 3:26
- **About Eternity** – People were created to exist forever. We will either exist eternally separated from God by sin, or eternally with God through forgiveness and salvation. To be eternally separated from God is Hell. To be eternally in union with Him is eternal life. Heaven and hell are real places of eternal existence.
John 3:16, 14:17, Romans 6:23, 8:17-18

Comments

Without reservations, except as noted above in my comments, I affirm my commitment to the doctrinal expectations as presented above. In the future, if I come to disagree with or cannot support any of these positions, I will immediately discuss it with my supervisor or the Staff Administrator/Principal.

Applicant signature _____

Date _____

**PLEASE PRINT ALL
INFORMATION REQUESTED
EXCEPT SIGNATURE**

APPLICATION FORM WAIVER AND RELEASE

(PLEASE READ CAREFULLY)

I hereby certify that all of the information provided by me in this application (or any other accompanying or required documents) is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation or omission of any facts in said documents will be cause for denial of employment or immediate termination of employment regardless of the timing or circumstances of discovery.

I understand that submission of an application does not guarantee employment. I further understand that, should an offer of employment be extended by Lighthouse Christian Academy (herein after referred to as "the School") that such employment with the School is at will, unless otherwise agreed to in writing by both parties, is for no specified duration and may be terminated by either the School or myself at any time, with or without cause or notice. I understand that none of the documents, policies, procedures, actions, statements of the School or its representatives used during the employment process is deemed a contract of employment real or implied, unless stated otherwise in writing. I understand that no representative of the School except the School Administrator/ Principal has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the School Administrator /Principal.

In consideration for employment with the School, if employed, I agree to conform to the rules, regulations, policies and procedures of Lighthouse Christian Academy at all times and understand that such obedience is a condition of employment. I understand that due to the nature of the business of the School, attendance and punctuality are considered essential requirements of every job at the School and that poor attendance or tardiness will result in disciplinary action.

I understand that if offered a position with the School, I will be required to submit to a thorough background check as a condition of employment. I understand that unsatisfactory results from refusal to cooperate with, or any attempt to falsely affect the results of these pre-employments tests and checks will result in withdrawal of any employment offer or termination of employment if already employed.

I hereby authorize any and all schools, former employers, references, courts and any others who have information about me to provide such information to Lighthouse Christian Academy and/or any of its representatives, agents or vendors and I release all parties involved from any and all liability for any and all damage that may result from providing such information.

I understand that this application is considered current for three months. If I wish to be considered for employment after this period I must fill out and submit a new application.

Signature of applicant _____ **Date:** _____

Printed name _____

Lighthouse Christian Academy is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, sex, national origin, age disability. We assure you that your opportunity for employment with this School depends solely on your qualifications.